



WBIDCO

Invitation for Bids (IFB)

For Design and Construction of 3 (three) modern smart bus passenger shelters in New Town, Kolkata



West Bengal Housing Infrastructure Development Corporation Limited  
(A Govt. of West Bengal Undertaking)

HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3<sup>rd</sup> Rotary, New Town,  
Kolkata-700156

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Memo No : **446/HIDCO/GM(E)-I/NIQ-08/050**  
Date : **22<sup>nd</sup> August, 2019**  
NleQ No. : **WBHIDCO/GM(E)-I/NIQ-08/2019-20**

1. The General Manager, Engineering I, West Bengal Housing Infrastructure Development Corporation Limited (WBHIDCO) invites bids from interested experienced, reputed, bonafide, eligible contractors who are registered as a company under the Companies Act 1956 as amended from time to time for design and construction of three smart bus passenger shelters in New Town, Kolkata under the Smart City Mission.
2. Bidding will be conducted through e tendering on the site <https://wbtenders.gov.in> following procedures in accordance with the applicable Guidelines for e-Procurement under Rules in vogue of GoWB, and is open to all Bidders from eligible source, as defined in the Bid Document.
3. The Time of Completion of the work: is 90 days from date of issuance of work order.
4. Interested eligible Bidders may obtain further information from Electronic Tender Site (ETS).
5. The provisions in the Instructions to Bidders and in the General Conditions of Contract are the provisions of the Bidding Documents for the Procurement of Works.
6. Bids must be submitted in ETS in terms with bidding schedule as furnished in the Bid Data Sheet (BDS) and must be accompanied by an Earnest Money Deposit (EMD), 2% of the quoted amount may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the **"WBHIDCO Ltd." payable at KOLKATA** and also to be documented through e-filing. The original Demand Draft / Pay Order against tender fees, Earnest Money Deposit (EMD) or documents in support should be submitted by the successful bidder at the Office of the General Manager (Engg)-I, WB HIDCO Ltd. under sealed cover **within 5 (Five) days after opening of the financial proposal (online)**.
7. Proposals with Bids will be opened through ETS and corrigendum, notification if any will be published through the ETS at the same link only.

8. The key dates and time of Schedule of Bid is as follows. Please see the Bid Date Sheet for getting the schedule in details:

Event	Date and time
Date of uploading the bid documents by the Employer	22.08.2019
Starting Date & Time of downloading the bid documents by bidders	26.08.2019 at 10.00 A.M.
Starting Date & Time of up-loading the bid documents by bidders	26.08.2019 at 10.00 A.M.
Closing Date & Time of up-loading the bid documents by bidders	06.09.2019 at 6.00 P.M.
Date & Time of opening of Technical Proposal	09.09.2019 at 10.00 A.M.
Date, Time and venue for technical presentation by the bidders.	11.09.2019 at 3.00 P.M. in Conference Hall, WBHIDCO Ltd.
Date & Time of opening the Financial Bid	17.09.2019 at 10.00 A.M.

9. Date, Time & Venue of the pre-bid meeting :

(a) Date : 30.08.2019

(b) Time : 3.00 P.M.

(c) Venue : Mini Conference Hall, WBHIDCO Ltd.

10. Scope of work:

- a. Preparation of As Built drawing, dismantling of existing structure and clearing of site at the three (3) existing bus stands at
  - i. On Biswa Bangla Sarani in front of Coal Bhawan, Premise No-04 MAR,  
Plot No-AF-III, Action Area-1A, Newtown.
  - ii. On both sides of street No. 374, near Aliah University and Hajj House in Action Area IIA, New Town
- b. Geotechnical survey of the soil at the existing bus stands sites.
- c. Preparation of architectural drawing in close resemblance with the architectural concept drawing supplied with the bid documents.
- d. Getting the architectural view approved/vetted by the concerned authority of WBHIDCO Ltd.
- e. Preparation of detail engineering drawing matching the architectural concept drawing provided in the bid document, including the foundation drawing matching the soil investigation report and getting this vetted for structural safety by the GM Engineering I, WBHIDCO Ltd.
- f. Earthwork related to the construction, provided that additional excavated earth is to be dumped at a site within New Town, Kolkata, as directed by the Engineer in Charge (EIC)
- g. R.C.C. foundation work, structural works, steel structures with specialized steel structures at ground level (exposed RCC members should have finished surfaces).

- h. Roofing Works with approved ACP sheets bend to requisite radius and curvature.
  - i. Floor finishing work with approved concrete stamping.
  - j. All ICT components fitting and finishing with all necessary accessories and controlling systems following appropriate government regulations.
  - k. All plumbing and sanitary work including fitting of fixtures of approved make and brand for supplying drinking water and for drainage with all fittings and connecting PHE Supply/drainage line.
  - l. LED Display Units and other items for the job shall be installed all complete as per direction of EIC.
  - m. Electrification work of all kind including wiring and fitting of all fixtures all complete with approved make as per direction of EIC.
  - n. Procurement of all items and supplying them at the site of construction and getting the construction done to the satisfaction of the EIC
11. The FINANCIAL OFFER of the prospective qualified tenderer(s) will be considered only if the TECHNICAL BID of the tenderer(s) is found qualified by competent authority of West Bengal Housing Infrastructure Development Corporation Limited . The decision of the competent authority of West Bengal Housing Infrastructure Development Corporation Limited will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
12. In term of Finance Department, Audit Branch, Govt. of West Bengal's Notification no.4374-F(Y) dated 13 th July,2017, the bidder has to uploaded valid 15-digit Goods and service Taxpayer Identification Number (GSTN) under GST Act,2017, along with his bid. The bidder should note that bid submitted without GSTIN will be summarily rejected
13. In term of finance dept. Govt. of West Bengal G.O. no-4608-F (Y) dated 18th July 2018 when bid rate is 80% or less of Estimated Amount put to tender, the Bidder shall submit Additional Performance Security @ 10 % of the Tendered Amount from any Schedule Bank, before issuance of work order.
14. The Additional performance security shall be submitted in the form of Bank Guarantee from any scheduled Bank before issuance of the work order. If the bidder fails to submit the additional performance security within seven working days from the date issuance of Letter Acceptance, his earnest money will be forfeited and other necessary action as per NIT like blacklisting of the contractor, etc. may be taken. The bank Guarantee shall have to be valid up to end of the contract period and shall be renewed accordingly, if required.

**General Manger (Engg.) -I**  
**WB HIDCO**

1. The Executive Director (Engg.), West Bengal Housing Infrastructure Development Corporation Limited
2. The Chief Executive Officer, New Town Kolkata Development Authority.
3. The Chief Executive Officer, NKGSCCL
4. The Chief Engineer, New Town Kolkata Development Authority
5. The Chief Finance Officer, West Bengal Housing Infrastructure Development Corporation Limited
6. The Chief Finance Officer, NKGSCCL
7. The Chief Technical Officer, New Town Kolkata Green Smart City Corporation Limited
8. The Finance Officer, New Town Kolkata Development Authority
9. Executive Engineer-I,II,III,IV & ME New Town Kolkata Development Authority
10. Technical Officer, NKGSCCL
11. P.S. to The Hon'ble Chairman, West Bengal Housing Infrastructure Development Corporation Limited
12. P.M.U., NKGSCCL
13. Office Notice Board.
14. Official Website of WBHIDCO Ltd.( <http://wbhidcoltd.com>)

**General Manger (Engg.) -I  
WB HIDCO**

PART 1  
Section I : Instructions to Bidders (ITB)

**Notes on Instructions to Bidders**

*Section I, Instructions to Bidders, provides the information necessary for Bidders to prepare responsive Bids in accordance with the requirements of the Employer. It also gives information on Bid submission, opening, and evaluation, and on the award of the Contract.*

*A copy of the ITB is to be attached to the Bidding Documents prepared by the Employer for reference purposes only. If the Instructions to Bidders in the Bidding Documents prepared by the Employer contain modifications from the Standard Instructions to Bidders, WBHIDCO will not consider them valid and the Standard Instructions to Bidders, as defined above, shall apply.*

*A copy of these Instructions to Bidders is also attached to these Bidding Documents. The Instructions to Bidders will be part of the Contract.*

**A : GENERAL**

Para	Title	Sub-Para	General Description
1	<b>Scope of Bid</b>	1.1	<p>In connection with the Invitation for Bids <b>specified in Section II, Bid Data Sheet (BDS)</b>, the Employer, as <b>specified in the BDS</b>, uploads these Bidding Documents (hereinafter referred to as “Bidding Documents”) for the procurement of Works as specified in Section VI, Works Requirements. The name, identification, and number of the lot(s) (contract(s)) comprising this Bidding process are <b>specified in the BDS</b>.</p> <p>Throughout these Bidding Documents:</p> <p>(a) the term “in writing” means communicated in written, up-loaded in ETS, and delivered against receipt;</p> <p>(b) except where the context requires otherwise, words indicating the singular also include the plural and words indicating the plural also include the singular; and</p> <p>(c) “day” means calendar day</p>
2	<b>Source of Funds</b>	2.1	<p>The Employer <b>specified in the BDS</b> has received the fund <b>specified in the BDS</b>, towards the cost of the project/scheme <b>specified in the BDS</b>. The Employer intends to apply the proceeds of the financial sanction to payments under the contract for which these</p>

			Bidding Documents are issued.
2	<b>Source of Funds</b>	2.2	While procuring through bidding, rules of WB Finance and WBHIDCO are to be followed.
3	<b>Corrupt and Fraudulent Practice</b>	3.1	<p>It is Government's policy to require that Bidders and Contractors, as well as Employer, BID inviting authority, Engineer-In-Charge and his/her authorized representative(s), Government/Engineer officers under contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, WBHIDCO</p> <ul style="list-style-type: none"> <li>(a) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;</li> <li>(b) will recognize a Bidder or Contractor as ineligible, for a period determined by WBHIDCO, to be awarded a contract if it at any time determines that the Bidder or the Contractor has engaged in corrupt or fraudulent practices in competing for, or in executing, another contract funded with West Bengal Government Finance/ the funds of any Government of West Bengal agency or undertaking; and</li> <li>(c) Will recognize a Contractor as ineligible to be awarded a contract if the Contractor is debarred under the cross debarment decisions by the authority under any of State/Central Government/Public Sector Undertaking. Such period of ineligibility shall not exceed three (3) years from (and including) the date on which the cross debarment is imposed. "Cross debarment decisions by the authority under any of State/Central Government/Public Sector Undertaking" is any notification/order/communiqué issued by any officer not below the rank of the Superintending Engineer/ Assistant Chief Engineer of the Directorate/ Department of State/Central Government/Public Sector Undertaking.</li> </ul> <p>WBHIDCO will recognize a Bidder or Contractor as ineligible to be awarded a contract if the Bidder or Contractor is debarred as aforesaid, for the period starting from the date of the Invitation for</p>

			<p>Bid, if prequalification has not been conducted, or the date of the Advertisement for Prequalification, if prequalification has been conducted, up to the signing of the contract, unless (i) such debarment period does not exceed one year, or (ii) three (3) years have passed since such debarment decision. If it is revealed that the Contractor was ineligible to be awarded a contract according to above, WHIDCO will, in principle, impose sanctions against the Contractor.</p>
3	<b>Corrupt and Fraudulent Practice</b>	3.2	<p>Furthermore, Bidders shall be aware of the provision stated in Sub-Clause 15.6 of the General Conditions.</p>
4	<b>Eligible Bidders</b>	4.1	<p>A Bidder has to be a company registered under the Companies Act as amended from time to time. No JV is allowed. A Bidder shall not have a conflict of interest.</p>
4	<b>Eligible Bidders</b>	4.2	<p>A Bidder shall not be employed under any of the circumstances set forth below, where it is determined to have a conflict of interest throughout the bidding/selection process and/or the execution of the contract unless the conflict has been resolved in a manner acceptable to WBPHEd.</p> <p>(a) A firm shall be disqualified from providing goods or non-consulting services resulting from or directly related to consulting services for the preparation or implementation of a project/scheme that it provided or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm. This provision does not apply to the various firms (consultants, contractors, or suppliers) only due to the reason that those firms together are performing the Contractor's obligations under a turnkey or design and build contract.</p> <p>(b) A firm that has a close business relationship with the Employer's professional personnel, who are directly or indirectly involved in any part of: (i) the preparation of the Bidding Documents for the contract, (ii) the Bid evaluation, or (iii) the supervision of such contract, shall be disqualified.</p> <p>(c) Based on the "One Bid Per Bidder" principle, which is to ensure fair competition, a firm and any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm shall not be allowed to submit more than one Bid.</p> <p>(d) A firm having any other form of conflict of</p>

			interest other than (a) through (c) above shall be disqualified.
4	<b>Eligible Bidders</b>	4.3	Not Applicable
4	<b>Eligible Bidders</b>	4.4	A Bidder that has been determined to be ineligible by WBHIDCO in accordance with ITB 3.1 shall not be eligible to be awarded a contract. This bidding is open only to prequalified Bidders unless <b>specified in the BDS</b> . A Bidder shall provide such evidence of eligibility satisfactory to the Employer, as the Employer shall reasonably request.
4	<b>Eligibility Criteria</b>	4.5	<p>(a) The intending bidder(s) shall have to possess the criteria <b>as specified in the BDS, which will be considered as the pass/fail criteria for participation.</b></p> <p>(b) The bidder(s) shall have to submit the information <b>those are specified in the BDS</b>, failing which the bidder(s) may be disqualified.</p> <p>(c) Non-performance of a contract did not occur as a result of contractor's default <b>as specified in the BDS.</b></p> <p>(d) All pending litigation shall in total not represent more than the part of Bidder's net worth <b>as specified in the BDS.</b></p> <p>(e) No consistent history of court/arbitral award decisions against the Bidder <b>as specified in the BDS.</b></p> <p>(f) As the minimum requirement, a Bidder's net worth calculated as the difference between total assets and total liabilities should be positive.</p> <p>(g) Minimum average annual turnover of INR 5 crore (Rupees 5 crore only) , calculated as total turnover for the last three financial years (2016-17, 2017-18, 2018-19) divided by 3 (three) years.</p>
5	<b>Eligible Materials, Equipment, and Services</b>	5.1	The materials, equipment and services to be supplied under the Contract and financed by WBHIDCO shall have to be of the eligible make and brand.
5	<b>Eligible Materials, Equipment, and Services</b>	5.2	For purposes of ITB 5.1 above, "origin" means the place where the materials and equipment are mined, grown, produced or manufactured, and from which the services are provided. Materials and equipment are produced when, through manufacturing, processing, or substantial or major assembling of components, a commercially recognized product results that differs substantially in its basic characteristics or in purpose or utility from its component

## B : Contents of Bidding Documents

Para	Title	Sub-Para	General Description
6	<b>Sections of Bidding Documents</b>	6.1	<p>The Bidding Documents consist of Parts 1, 2, and 3, which include all the Sections specified below, and which should be read in conjunction with any addenda issued in accordance with ITB 8.</p> <p><b>PART 1 : Bidding Procedures</b></p> <ul style="list-style-type: none"> <li>❖ Section I. Instructions to Bidders (ITB)</li> <li>❖ Section II. Bid Data Sheet (BDS)</li> <li>❖ Section III. Evaluation and Qualification Criteria</li> <li>❖ Section IV. Bidding Forms</li> <li>❖ Section V. Approved make list</li> </ul> <p><b>PART 2 : Works Requirements</b></p> <ul style="list-style-type: none"> <li>❖ Section VI. Works Requirements</li> </ul> <p><b>PART 3: Conditions of Contract and Contract Forms</b></p> <ul style="list-style-type: none"> <li>❖ Section VII. General Conditions (GC)</li> <li>❖ Section VIII. Particular Conditions (PC)</li> </ul>
6	<b>Sections of Bidding Documents</b>	6.2	The Invitation for Bids (IFB) issued by the Employer is part of the Bidding Documents.
6	<b>Sections of Bidding Documents</b>	6.3	Unless obtained directly from the Employer, the Employer is not responsible for the completeness of the Bidding Documents, responses to requests for clarification, the minutes of the pre-bid meeting (if any), or addenda to the Bidding Documents in accordance with ITB 8. In case of any contradiction, documents obtained directly from the Employer shall prevail.
6	<b>Sections of Bidding Documents</b>	6.4	The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents and to furnish with its Bid all information and documentation as is required by the Bidding Documents.
7	<b>Clarification of Bidding Documents, Site Visit, Pre-Bid Meeting</b>	7.1	A Bidder requiring any clarification of the Bidding Documents shall contact the Employer in writing at the Employer's address <b>specified in the BDS</b> or raise its enquiries during the pre-bid meeting as provided for in accordance with ITB 7.4. The Employer will respond in writing through ETS to any request for clarification, provided that such request is received no later than the date of the pre bid meeting. The Employer shall upload the response

			in ETS in accordance with ITB 6.3, including a description of the inquiry but without identifying its source. If so <b>specified in the BDS</b> , the Employer shall also promptly publish its response at the web page <b>identified in the BDS</b> . Should the clarification result in changes to the essential elements of the Bidding Documents, the Employer shall amend the Bidding Documents following the procedure under ITB 8 and ITB 22.2.
7	<b>Clarification of Bidding Documents, Site Visit, Pre-Bid Meeting</b>	7.2	The Bidder is advised to visit and examine the Site of Works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the Bidder's own expense.
7	<b>Clarification of Bidding Documents, Site Visit, Pre-Bid Meeting</b>	7.3	The Bidder and any of its personnel or agents will be granted permission by the Employer to enter upon its premises and lands for the purpose of such visit, but only upon the express condition that the Bidder, its personnel, and agents will release and indemnify the Employer and its personnel and agents from and against all liability in respect thereof, and will be responsible for death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.
7	<b>Clarification of Bidding Documents, Site Visit, Pre-Bid Meeting</b>	7.4	If so <b>specified in the BDS</b> , the Bidder's designated representative is invited to attend a pre-bid meeting. The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.
7	<b>Clarification of Bidding Documents, Site Visit, Pre-Bid Meeting</b>	7.5	The Bidder is requested to submit any questions in writing, to reach the Employer not later than two (02) days before the meeting.
7	<b>Clarification of Bidding Documents, Site Visit, Pre-Bid Meeting</b>	7.6	Minutes of the pre-bid meeting, if applicable, including the text of the questions asked by Bidders, without identifying the source, and the responses given, together with any responses prepared after the meeting, will be transmitted promptly to all Bidders who attended the pre-bid meeting. Any modification to the Bidding Documents that may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an addendum pursuant to ITB 8 and not through the minutes of the pre-bid meeting. Non-attendance at the pre-bid meeting will not be a cause for disqualification of a Bidder.
8	<b>Amendment of Bidding Documents</b>	8.1	At any time prior to the deadline for submission of Bids, the Employer may amend the Bidding Documents by issuing addenda.
8	<b>Amendment of Bidding</b>	8.2	Any addendum issued shall be part of the Bidding Documents and shall be communicated through

	<b>Documents</b>		ETS in accordance with ITB 6.3. If so <b>specified in the BDS</b> , the Employer shall also promptly publish the addendum on the Employer's web page in accordance with ITB 7.1.
8	<b>Amendment of Bidding Documents</b>	8.3	To give Bidders reasonable time in which to take an addendum into account in preparing their Bids, the Employer may extend the deadline for the submission of Bids, pursuant to ITB 22.2.

### **C : Preparation of Bids**

<b>Para</b>	<b>Title</b>	<b>Sub-Para</b>	<b>General Description</b>
9	<b>Cost of Bidding</b>	9.1	The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Employer shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
10	<b>Language of Bid</b>	10.1	The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Employer, shall be written in the language <b>specified in the BDS</b> . Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language of Bid, in which case, for purposes of interpretation of the Bid, such translation shall govern. In case of a document supported with such translation, the translation to English should be certified by a legal translator identified as such by notarized certification of the translation.
11	<b>Documents comprising the Bid</b>	11.1	The Bid through e-procurement shall comprise the following: <ul style="list-style-type: none"> <li>(a) Letter of Bid</li> <li>(b) Technical Proposal in accordance with ITB 16; and</li> <li>(c) Financial Proposal with completed schedules as required, including priced Bill of Quantities uploaded at appropriate link of the ETS without any disclosure of the price at any other place , in accordance with ITB 12 and 14;</li> <li>(d) Bid Security, in accordance with ITB 19;</li> <li>(e) written confirmation authorizing the signatory of the Bid to commit the Bidder, in accordance with ITB 20.2 in the form of a Power of</li> <li>(f) documentary evidence in accordance with ITB 17 establishing the Bidder's qualifications to perform the contract if its Bid is accepted;</li> </ul>

			(g) any other document <b>required in the BDS.</b>
12	<b>Letter of Bid and Schedules</b>	12.1	The Letter of Bid and Schedules, including the Bill of Quantities, shall be prepared using the relevant forms furnished in Section IV, Bidding Forms. The forms must be completed without any alterations to the text, and no substitutes shall be accepted except as provided under ITB 20.2. All blank spaces shall be filled in with the information requested.
13	<b>Contractual Time</b>	13.1	<b>Specified in the BDS</b>
14	<b>Bid Price</b>		The bid price/ rate(s) quoted by the Bidder in the Bill of Quantities shall conform to the requirements specified below. Bid price shall include all taxes and duties.
14	<b>Bid Price</b>	14.1	The Bidder shall quote the lump-sum rate of the work in entirety, as described in the Bill of Quantities. All items in terms with Works Requirements (Section VI) shall be deemed covered by the lump-sum rate.
14	<b>Bid Price</b>	14.2	Not Applicable
14	<b>Bid Price</b>	14.3	No price is to be quoted in the Letter of Bid and anywhere else other than the BOQ uploaded in the appropriate section of the ETS.
14	<b>Bid Price</b>	14.4	The Bidder shall quote the bid price in figure and words in the BOQ only.
14	<b>Bid Price</b>	14.5	<b>Unless otherwise specified in the BDS</b> and the Contract, the rates and prices quoted by the Bidder are fixed and not subjecting to any adjustment whatsoever during the performance of the Contract in accordance with the provisions of the Conditions of Contract.
14	<b>Bid Price</b>	14.6	Bids are being invited for a single contract
14	<b>Bid Price</b>	14.7	All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, shall be included in the rates and prices and the total Bid Price submitted by the Bidder.
15	<b>Currencies of Bid and Payment</b>	15.1	The currency of the Bid shall be <b>as specified in the BDS</b> . Payment of the contract price shall be made in the same currency.
15	<b>Currencies of Bid and Payment</b>	15.2	Payment shall be made by the Disbursing Office in terms with the contract, upon availability of fund
16	<b>Documents Comprising the Technical Proposal</b>	15.1	The Bidder shall furnish a Technical Proposal including a statement of work methods, equipment, personnel, schedule, safety plan and proposed architectural drawing as stipulated in Section IV, Bidding Forms, in sufficient detail to demonstrate the eligibility and adequacy of the Bidder's proposal

			to meet the work requirements and the completion time.
17	<b>Documents Establishing the Qualifications of the Bidder</b>	17.1	In accordance with Section III, Evaluation and Qualification Criteria, the Bidder shall provide the information requested in the corresponding information sheets included in Section IV, Bidding Forms.
18	<b>Period of Validity of Bids</b>	18.1	Bids shall remain valid for the period <b>specified in the BDS</b> (120 days from the date of opening of financial bid) prescribed by the Employer in accordance with ITB 22.1. A Bid valid for a shorter period shall be rejected by the Employer as non-responsive.
18	<b>Period of Validity of Bids</b>	18.2	In exceptional circumstances, prior to the expiration of the Bid validity period, the Employer may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing. The Bid Security shall also be extended for twenty-eight (28) days beyond the deadline of the extended validity period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its Bid and the bid price.
19	<b>Bid Security</b>	19.1	The Bidder shall furnish as part of its Bid, a Bid Security (which is also called Earnest Money Deposit) in the amount and currency <b>specified in the BDS</b> . The Bid Security shall be valid for twenty-eight (28) days beyond the original validity period of the Bid, or beyond any period of extension if requested under ITB 18.2
19	<b>Bid Security</b>	19.2	Any Bid not accompanied by a substantially responsive Bid security shall be rejected by the Employer as non-responsive.
19	<b>Bid Security</b>	19.3	The Bid Security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder's signing the Contract and furnishing the Performance Security pursuant to ITB 42
19	<b>Bid Security</b>	19.4	<p>The Bid Security of the successful Bidder shall be converted to initial security deposit as promptly as possible once the successful Bidder has signed the Contract and the contract is accepted bi-partite.</p> <p><b>The Bid Security may be forfeited:</b></p> <p>(a) if a Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Letter of Bid, or any extension thereto provided by the Bidder; or</p> <p>(b) if the successful Bidder fails to:</p> <p>(i) sign the Contract in accordance with ITB 41; or</p> <p>(ii) furnish a Performance Security in accordance with ITB 42.</p>

20	<b>Format and Signing of Bid</b>	20.1	The Bidder shall prepare documents comprising the Bid as described in ITB 11.
20	<b>Format and Signing of Bid</b>	20.2	The Bid, comprising of all documents, self attested, shall have to be submitted through ETS. Documents shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a Power of Attorney <b>as specified in the BDS</b> and shall be attached to the Bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid where entries or amendments have been made shall be signed or initialed by the person signing the Bid.
20	<b>Format and Signing of Bid</b>	20.3	Any inter-lineation, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.

#### **D: Submission and Opening of Bids**

<b>Para</b>	<b>Title</b>	<b>Sub-Para</b>	<b>General Description</b>
21	<b>Submission of Bids</b>	21.1	Bids to be submitted by the Bidders through ETS, in terms with bidding schedule, <b>as specified in the BDS in congruence with ITB 8 &amp; ITB 22</b>
22	<b>Deadline for Submission of Bids</b>	22.1	Bids must be received by the Employer through ETS and no later than the date and time <b>specified in the BDS</b> .
22	<b>Deadline for Submission of Bids</b>	22.2	The Employer may, at its discretion, extend the deadline for the submission of Bids by amending the Bidding Documents in accordance with ITB 8, in which case all rights and obligations of the Employer and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.
23	<b>Late Bids</b>	23.1	The Employer shall not consider any Bid that arrives after the deadline for submission of Bids, in accordance with ITB 22.
24	<b>Withdrawal, Substitution, and Modification of Bids</b>	24.1	No Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder on the Letter of Bid or any extension thereof.
25	<b>Bid Opening</b>	25.1	Except in the cases specified in ITB 23 and ITB 24, the Employer shall open the Technical Proposals of the Bids through ETS. After evaluation of technical proposals that comprises of bid security, eligibility and credentials (Minimum as well as additional), proposed architectural plan and the technical presentation the names of qualified bidders (who have scored at least 70% marks in the technical evaluation) will be uploaded through ETS. Then as specified in the BDS, the Financials Proposals will be opened by the Employer through ETS, evaluation of financial proposals will be made, and the technically qualified bidder who offers the lowest bid price shall be considered to be the successful bidder.

## E Evaluation and Comparison of Bids

Para	Title	Sub-Para	General Description
26	<b>Confidentiality</b>	26.1	Information relating to the evaluation of Bids and recommendation of contract award shall not be disclosed to Bidders or any other persons not officially concerned with the bidding process until information on Contract award is communicated to all Bidders through ETS.
26	<b>Confidentiality</b>	26.2	Any attempt by a Bidder to influence the Employer in the evaluation of the Bids or Contract award decisions may result in the rejection of its Bid.
26	<b>Confidentiality</b>	26.3	Notwithstanding ITB 26.2, from the time of Bid opening to the time of Contract award, if a Bidder wishes to contact the Employer on any matter related to the bidding process, it shall do so in writing.
27	<b>Clarification of Bids</b>	27.1	To assist in the examination, evaluation, and comparison of the Bids, and qualification of the Bidders, the Employer may, at its discretion, ask any Bidder for a clarification of its Bid, giving a reasonable time for a response. Any clarification submitted by a Bidder that is not in response to a request by the Employer shall not be considered. The Employer's request for clarification and the response shall be in writing. No change, including any voluntary increase or decrease, in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the Bids, in accordance with ITB 33.
27	<b>Clarification of Bids</b>	27.2	If a Bidder does not provide clarifications of its Bid by the date and time set in the Employer's request for clarification, its Bid may be rejected.
28	<b>Deviations, Reservations, and Omissions</b>	28.1	During the evaluation of Bids, the following definitions apply:  (a) "Deviation" is a departure from the requirements specified in the Bidding Documents; (b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Documents; and; (c) "Omission" is the failure to submit part or all of the information or documentation required in the Bidding Documents.
29	<b>Preliminary Examination of Bid</b>	29.1	The Employer shall examine the Bid to confirm that all documents and information requested in ITB 11.1 have been provided, and to determine the completeness of each document submitted.

29	<b>Preliminary Examination of Bid</b>	29.2	<p>The Employer shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the Bid shall be rejected.</p> <ul style="list-style-type: none"> <li>(a) Letter of Bid;</li> <li>(b) written confirmation of authorization to commit the Bidder;</li> <li>(c) Bid Security;</li> <li>(d) Technical Proposal in accordance with ITB 16; and</li> <li>(e) Financial Proposal comprising Priced Bill of Quantities.</li> <li>(f) WBF Form No 2911</li> </ul>
30	<b>Qualification of the Bidder</b>	30.1	<p>The Employer shall determine to its satisfaction whether Bidders meet the qualifying criteria specified in Section III, Evaluation and Qualification Criteria, during the evaluation of Bids. The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant ITB 17. An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the Bid, in which event if the assessment of the Bidder's qualification was conducted for the lowest evaluated Bidder only, in accordance with ITB 30.1, the Employer shall proceed to the next lowest evaluated Bid to make a similar determination.</p>
31	<b>Determination of Responsiveness</b>	31.1	<p>The Employer's determination of a Bid's responsiveness is to be based on the contents of the Bid itself, as defined in ITB 11.</p>
31	<b>Determination of Responsiveness</b>	31.2	<p>A substantially responsive Bid is one that meets the requirements of the Bidding Documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that,</p> <ul style="list-style-type: none"> <li>(a) if accepted, would <ul style="list-style-type: none"> <li>(i) affect in any substantial way the scope, quality, or performance of the Works specified in the Contract; or</li> <li>(ii) limit in any substantial way, inconsistent with the Bidding Documents, the Employer's rights or the Bidder's obligations under the proposed Contract; or</li> </ul> </li> <li>(b) if rectified, would unfairly affect the competitive position of other Bidders presenting substantially responsive Bids.</li> </ul>

31	<b>Determination of Responsiveness</b>	31.3	The Employer shall examine the technical aspects of the Bid submitted in accordance with ITB 16, Technical Proposal, in particular, to confirm that all requirements of Section VI, Works Requirements have been met without any material deviation, reservation or omission.
31	<b>Determination of Responsiveness</b>	31.4	If a Bid is not substantially responsive to the requirements of the Bidding Documents, it shall be rejected by the Employer and may not subsequently be made responsive by correction of the material deviation, reservation, or omission.
32	<b>Nonmaterial Nonconformities</b>	32.1	Provided that a Bid is substantially responsive, the Employer may waive any nonconformities in the Bid that do not constitute a material deviation, reservation, or omission.
32	<b>Nonmaterial Nonconformities</b>	32.2	Provided that a Bid is substantially responsive, the Employer may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities in the Bid related to documentation requirements. Requesting information or documentation on such nonconformities shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
32	<b>Nonmaterial Nonconformities</b>	32.3	Provided that a Bid is substantially responsive, the Employer shall rectify quantifiable nonmaterial nonconformities related to the Bid Price. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non-conforming item or component. The adjustment shall be made using the method specified in Section III, Evaluation and Qualification Criteria.
33	<b>Correction of Arithmetical Error</b>	33.1	<p>Provided that the bid is substantially responsive, the Employer shall correct arithmetical errors on the following basis:</p> <ul style="list-style-type: none"> <li>(a) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Employer there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;</li> <li>(b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and</li> <li>(c) if there is a discrepancy between words and figures, the amount in words shall prevail,</li> </ul>

			unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to and (b) above.
33	<b>Correction of Arithmetical Error</b>	33.2	Bidders shall be requested to accept correction of arithmetical errors. Failure to accept the correction in accordance with ITB 33.1, shall result in the rejection of the Bid.
34	<b>Single Bid Currency</b>	34.1	For evaluation and comparison purposes, the currency of INR of the Bid shall be taken upto two digits after the decimal point, <b>as specified in the BDS.</b>
35	<b>Subcontractors</b>	35.1	<b>Unless otherwise stated in the BDS,</b> the Employer does not intend to execute any specific elements/part(s) of the Works or full Work by subcontractor(s).
36	<b>Evaluation of Bids</b>	36.1	The Employer shall use the criteria and methodologies listed in this Clause. No other evaluation criteria or methodologies shall be permitted. To evaluate a Bid, the Employer shall consider the following:  (a) the Bid Price.  (b) the additional evaluation factors specified in Section III, Evaluation and Qualification Criteria;
36	<b>Evaluation of Bids</b>	36.2	Qualification Criteria If the Bid, which results in the lowest Evaluated Bid Price, is seriously unbalanced or front loaded in the opinion of the Employer, the Employer may require the Bidder to produce detailed price analyses for any or all items of the Bill of Quantities. After evaluation of the price analyses, taking into consideration the schedule of estimated Contract payments, the Employer may require that the amount of the Performance Security be increased at the expense of the Bidder to a level as determined by rules under WB Finance Department which is sufficient to protect the Employer against financial loss in the event of default of the successful Bidder under the Contract.
37	<b>Comparison of Bids</b>	37.1	The Employer shall compare the evaluated prices of all substantially responsive Bids established in accordance with ITB 36.2 to determine the lowest evaluated Bid.
38	<b>Employer's Right to Accept Any Bid, and to Reject Any or All Bids</b>	38.1	The Employer reserves the right to accept or reject any Bid, and to annul the bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to Bidders. In case of annulment, all Bids submitted and specifically, Bid securities, shall be promptly returned to the Bidders.

### F: Award of Contract

Para	Title	Sub-Para	General Description
39	<b>Award Criteria</b>	39.1	Subject to ITB 38.1, the Employer shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated Bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.
40	<b>Notification of Award</b>	40.1	Prior to the expiration of the period of Bid validity, the Employer shall notify the successful Bidder, in writing, that its Bid has been accepted. The notification letter (hereinafter and in the Conditions of Contract and Contract Forms called the "Letter of Acceptance") shall specify the sum that the Employer will pay the Contractor in consideration of the execution and completion of the Works (hereinafter and in the Conditions of Contract and Contract Forms called "the Accepted Contract Amount").
40	<b>Notification of Award</b>	40.2	After a contract has been determined to be eligible for award, the following information may be made public by WBHIDCO:  (a) name of each Bidder who submitted a Bid; (b) Bid Prices as read out at Bid Opening; (c) name and address of the successful Bidder; (d) Award date and amount of the contract.
40	<b>Notification of Award</b>	40.3	Until a formal contract is prepared and executed, the Letter of Acceptance shall constitute a binding Contract.
40	<b>Notification of Award</b>	40.4	After notification of award, unsuccessful Bidders may request in writing to the Employer a debriefing seeking explanations on the grounds on which their Bids were not selected. The Employer shall promptly respond in writing to any unsuccessful Bidder who, after notification of award in accordance with ITB 40.1, requests a debriefing.
41	<b>Signing of Contract</b>	41.1	Promptly upon notification, the Employer shall send the successful Bidder the Contract Agreement.
41	<b>Signing of Contract</b>	41.2	Within twenty-eight (28) days of receipt of the Contract Agreement, the successful Bidder shall sign, date, and return it to the Employer.
42	<b>Performance Security</b>	42.1	Within twenty-eight (28) days of the receipt of the Letter of Acceptance from the Employer, the successful Bidder shall furnish the Performance Security in accordance with the General Conditions of Contract, subject to ITB 36.5, using for that purpose the Performance Security Form included in Section IX, Annex to the Particular Conditions - Contract Forms, or another form acceptable to the

			Employer.
42	<b>Performance Security</b>	42.2	Failure of the successful Bidder to submit the above- mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security. In that event the Employer may award the Contract to the next lowest evaluated Bidder whose Bid is substantially responsive and is determined by the Employer to be qualified to perform the Contract satisfactorily.

**General Manger (Engg.) -I  
WB HIDCO**

**PART 1**

**Section III : Evaluation and Qualification Criteria**

**1. Evaluation :**

Evaluation of the Bidder's Technical Proposal will include an assessment of the Bidder's qualification and the quality of its proposed architectural drawing towards aesthetic appeal, harmony with the surroundings, structural stability, fitment to location and following the indicative architectural concept drawing supplied with the bid documents.

**2. Qualification :**

**(i) Qualification Criteria :** Wherever a Form in Section IV, Bidding Forms, requires a Bidder to state a monetary amount, Bidders should indicate INR only

<b>2.1 Eligibility</b>			<b>Compliance Requirement</b>	<b>Documentation</b>
<b>No.</b>	<b>Factor</b>	<b>Requirement</b>	<b>Single Entity</b>	<b>Submission Requirements</b>
2.1.1	<b>Nationality</b>	Not Applicable		
2.1.2	<b>Conflict of Interest</b>	No conflicts of interest in ITB 4.2	Must meet requirement	Letter of Bid
2.1.3	<b>Ineligibility</b>	Not having been declared ineligible, as described in ITB 4.4	Must meet requirement	Letter of Bid, Form ACK

<b>2.2 Historical Non-performance of Contracts</b>			<b>Compliance Requirement</b>	<b>Documentation</b>
<b>No.</b>	<b>Factor</b>	<b>Requirement</b>	<b>Single Entity</b>	<b>Submission Requirements</b>
2.2.1	<b>History of Non-Performing Contracts</b>	Non-performance of a contract did not occur as a result of contractor's default since 1 <sup>st</sup> January 2017	Must meet requirement	Form CON
2.2.2	<b>Pending Litigation</b>	Not Applicable		
2.2.3	<b>Litigation</b>	Not Applicable		

	<b>History</b>			
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2.3 Financial Situation			Compliance Requirement	Documentation
No.	Factor	Requirement	Single Entity	Submission Requirements
2.3.1	<b>Financial Performance</b>	The audited Accounts for 2016-17, 2017-18, 2018-19	Must meet requirement	Form FIN – 1 with attachments
2.3.2	<b>Average Annual Turnover</b>	The audited Accounts for 2016-17, 2017-18, 2018-19	Must meet requirement	Form FIN – 2

2.4 Experience			Compliance Requirement	Documentation
No.	Factor	Requirement	Single Entity	Submission Requirements
2.4.1	<b>General Construction Experience</b>	Experience under construction contracts in the role of prime contractor (single entity) for at least the last 5 years ending March 31 <sup>st</sup> 2019	Must meet requirement	Form EXP – 1
2.4.2 (a)	<b>Specific Experience</b>	As required in the technical evaluation criteria provided in the table below	As available with the bidder	Form EXP – 2 (a)

#### 2.5 Technical evaluation criteria:

Sl.	Category	Supporting document	Scoring criteria	Scoring	Maximum Score
1	Average turnover of last three years	Self attested copy of the audited accounts for 2016-17, 2017-18, 2018-19	Less than 5 crore	0	20
			5 crore	5	
			More than 10 crore but less than 20 crore	10	
			More than 20 crore	20	
2	Works experience	Single completed work credential of eligible work in last 5 financial years. Self attested copy	Single work of INR 54.5 lakh	5	15
			Single work of INR 60 lakh but less than INR 1 crore	10	
			Single work of more than INR 1 crore	15	

Sl.	Category	Supporting document	Scoring criteria	Scoring	Maximum Score
		of credential to be submitted			
3	ICT work experience	Self attested copy of credential certificate to be submitted	The bidder should have executed work in supply, commission and support service for networking/telecom equipment during last 3 years of value less than INR 1 crore	5	10
			The bidder should have executed work in supply, commission and support service for networking/telecom equipment during last 3 years of value more than INR 1 crore	10	
4	Smart City Experience	Self attested copy of credential certificate to be submitted	Experience working in any of the following: City Surveillance System, Smart Parking, Intelligent Transport System, City wi-fi system, Environment Sensors, Helpdesk, Information Kiosk, Variable Message sign board, ICT infrastructure for ICCC during the last three financial years ending 31st March 2019	5	15
			Any two of the above during last three financial years ending 31st March 2019	10	
			Any three or more during the last three financial years ending 31st March 2019	15	
5	Technical evaluation of proposed	Presentation to be made in front of the evaluation	Harmony of the architectural plan with the surroundings	10	10

<b>Sl.</b>	<b>Category</b>	<b>Supporting document</b>	<b>Scoring criteria</b>	<b>Scoring</b>	<b>Maximum Score</b>
	solution	committee (Hard copy of presentation to be submitted at the time of presentation)	Structural stability (to be clearly shown with supporting calculation in presentation)	10	10
			Conformity with the features proposed in the concept drawing furnished with the bid document	10	10
			ICT features including the proposed methodology of provision to integrate with the future ICC system	10	10
<b>Grand total</b>					<b>100</b>

All technical proposals will be evaluated by the bid evaluation committee in accordance with the table 2.5 above. The minimum qualifying score for opening the Financial proposal is 70 out of 100.

The Financial bid of all the bidders securing a score of 70 and above will be opened and the bidder with the least quote will be declared as the selected bidder subject to being otherwise eligible.

**General Manger (Engg.) -I  
WB HIDCO**

# PART 1

## Section II : Bid Data Sheet (BDS)

### Notes on Instructions to Bidders

*To facilitate the easy reading of the BDS, its clauses are numbered with the same numbers as the corresponding ITB clause.*

<b>A: General</b>	
<b>ITB 1.1</b>	RFP No. <b>446/HIDCO/GM(E)/NIQ-08/050</b> Date: <b>22<sup>nd</sup> August, 2019</b>
<b>ITB 1.1</b>	Bid inviting authority: General Manger, Engineering I, West Bengal Housing Infrastructure Development Corporation Limited
<b>ITB 1.1</b>	Only one contract will be issued
<b>ITB 2.1</b>	The Source of Fund is: New Town Kolkata Green Smart City Corporation Limited
<b>ITB 2.1</b>	The number of the AA & FS is: <b>325/NKGSCCL/Engg-108/2019</b>
<b>ITB 2.1</b>	The name of the Project/Scheme is: Design and Construction of 3 (three) modern smart bus passenger shelters in New Town, Kolkata
<b>ITB 2.2</b>	The applicable Guidelines for Procurement under GoWB is applicable
<b>ITB 3.1(c)</b>	A list of debarred firms and individuals is available at the ETS web site at <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a>

<p><b>ITB 4.5(a)</b></p>	<p>The intending bidder(s) shall have credential of :</p> <p>(i) Completion of 01 (one) similar work of minimum value of INR 54.5 lakh (Rupees fifty four lakh and fifty thousand only) in a single order, with respect to the desired value of, during last consecutive 05 (Five) financial years ending March 31, 2019.</p> <p style="text-align: center;">OR,</p> <p>(ii) Completion of 02 (two) similar work, each of minimum value of INR 41 lakh (Rupees forty one lakh only) during last consecutive 05 (Five) financial years ending March 31, 2019.</p> <p style="text-align: center;">OR,</p> <p>(iii) 01(one) work in progress, that has been completed to the minimum extent of 80% and the total value of the work is INR54.5 lakh (Rupees fifty four lakh and fifty thousand only) as on the date of invitation of this bid.</p> <p>Similar qualifying projects will be architectural designing and engineering designing together with complete construction of Bus passenger shelters or Roadside public amenities or Public amenities with ICT enabled components at a place of public congregation (e.g. Bus terminus, Amusement Park, Airport, public market area, Place of pilgrimage, Place of tourism)</p> <p><i>Note : Bidder(s) shall submit all such information in Bidding Forms, with self attested documents like completion certificate(s) etc, issued by an officer, not below the rank of Executive Engineer/ Divisional Engineer. Payment certificate(s) will not be acceptable as a proof of credential.</i></p>
<p><b>ITB 4.5(b)</b></p>	<p>The intending bidder(s) shall have to submit following information, failing which the bidder(s) may be disqualified to participate :</p> <ol style="list-style-type: none"> <li>i. PAN :</li> <li>ii. GSTIN :</li> <li>iii. ROC registration Certificate:</li> <li>iv. Professional Tax Registration Number and its validity time :</li> <li>v. Reference no of Article of Association and Memorandum of the Company.</li> </ol> <p>Note: Bidder(s) shall submit all such information in Bidding Forms, with self attested documents.</p>
<p><b>ITB 4.5(c)</b></p>	<p>Non-performance of a contract did not occur as a result of contractor's default since 1<sup>st</sup> January 2016. Paragraph 2.2 of Evaluation and Qualification Criteria (Section III) and Form CON are referred</p>
<p><b>ITB 4.5(d)</b></p>	<p>Not Applicable</p>
<p><b>ITB 4.5(e)</b></p>	<p>Not Applicable</p>
<p><b>ITB 4.5(f)</b></p>	<p>Bidder's Net Worth value is positive. Copy of audited accounts for last three financial years (2016-17, 2017-18, 2018-19) are to be submitted as supporting document.</p>
<p><b>ITB 4.5(g)</b></p>	<p>Minimum average annual turnover of INR 5 crore (Rupees five crore only) During the last three financial years (2016-17, 2017-18, 2018-19). The audited accounts for last three financial years are to be submitted in support of the claim.</p>

## B: Bidding Documents

<b>ITB 7.1</b>	For <b><u>clarification purposes</u></b> only, the Employer's address is:  West Bengal Housing Infrastructure Development Corporation Limited (A Govt. of West Bengal Undertaking) HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156 Telephone No. (033) 2324-6037 / 38, Fax: (033) 2324-3016 www.wbhidcoltd.com
<b>ITB 7.1</b>	Responses to any request for clarification, if any will be published on <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a>
<b>ITB 7.4</b>	A Pre-bid meeting will take place at the following date, time and place: Date: _____ Time: _____ Place: _____
<b>ITB 8.2</b>	Addenda, if any, will be published on <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a>
<b>C: Preparation of Bids</b>	
<b>ITB 10.1</b>	The language of the Bid is: <i>English</i>
<b>ITB 11.1 (c)</b>	The following Schedules shall be sub mitted with the Bid: <ol style="list-style-type: none"><li>I. BOQ with single price Quote to be uploaded at appropriate section</li><li>II. Qualification documents</li><li>III. Eligibility documents</li><li>IV. Audited accounts for 2016-17, 2017-18, 2018-19 financial years.</li></ol>
<b>ITB 11.1 (h)</b>	The Bidder shall submit with its Bid the following additional documents: <ol style="list-style-type: none"><li>I. Proposed architectural design following the concept design supplied with the bid document, including provision of public utilities, display panels and other ICT enabled features and materials as indicated in the concept drawing supplied with the bid documents.</li><li>II. The bidder will have to present its proposed design and the work plan before a committee of experts engaged by WBHIDCO at a pre notified time and venue as part of technical evaluation of its bid.</li></ol>
<b>ITB 13.1</b>	The Contractual Time is ninety (90) days from the date of issue of Work Order.
<b>ITB 14.5</b>	The rates and prices quoted by the Bidder are fixed and not subjecting to any adjustment whatsoever during the performance of the Contract in accordance with the provisions of the Conditions of Contract. There shall not be any escalation in material and labour mobilised and utilised during

	performance of contract.
<b>ITB 14.7</b>	<i>All taxes, duties and levies are to be paid by the contractor</i>
<b>ITB 15.1</b>	Bidder shall quote Lump-sum amount in INR.
<b>ITB 18.1</b>	The Bid validity period shall be: 120 days from the date of opening of financial bid
<b>ITB 18.2</b>	The Bid Price shall be not be adjusted in any way and manner, whatsoever.
<b>ITB 19.1</b>	EMD, 2% of the quoted amount may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the <b>"WBHIDCO Ltd." payable at KOLKATA</b> and also to be documented through e-filing. The original Demand Draft / Pay Order against tender fees, Earnest Money Deposit (EMD) or documents in support should be submitted by the successful bidder at the Office of the General Manager (Engg)-I, WB HIDCO Ltd. under sealed cover <b>within 5 (Five) days after opening of the financial proposal (online)</b> .
<b>ITB 20.2</b>	Power of attorney for authorization to sign/submit the bid
<b>D: Submission and Opening of Bids</b>	
<b>ITB 21.1</b>	<p>(a) Date &amp; Time of up-loading the Bid documents:</p> <p>(b) Starting date &amp; time for downloading the bid documents by bidders :</p> <p>(c) Starting date &amp; time of on-line submission of bid (Technical &amp; Financial Proposals) by bidders :</p> <p>(d) Closing date and time of on-line submission of bid (Technical &amp; Financial Proposals) by bidders :</p> <p>(e) Date &amp; Time of on-line opening of Technical Proposals of bids :</p> <p>(f) Date, Time and Venue for Technical presentation:</p> <p>Note : After evaluation of Technical Proposals, list of qualified bidders shall be up-loaded with information in matter of date &amp; time of on-line opening of Financial Proposals.</p>
<b>ITB 22.1</b>	<p>For <b><u>Bid submission purposes</u></b> only, the web portal is :  <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a></p> <p><b>The deadline for Bid submission is:</b></p> <p>Date:</p> <p>Time:</p> <p><i>[The date and time should be the same as those provided in the Invitation for Bids, unless subsequently amended pursuant to ITB 22.2.]</i></p>
<b>ITB 25.1</b>	<p>The Bid opening through ETS shall take place at:</p> <p style="text-align: center;"><i>West Bengal Housing Infrastructure Development Corporation Limited  (A Govt. of West Bengal Undertaking)  HIDCO BHABAN, Premises No.35-1111,  Biswa Bangla Sarani, 3rd Rotary,</i></p>

*New Town, Kolkata-700156  
Telephone No. (033) 2324-6037 / 38,  
Fax: (033) 2324-3016  
www.wbhidcoltd.com*

**E. Evaluation and Comparison of Bids**

<b>ITB 34.1</b>	The currency of INR as quoted by the bidders shall be used for Bid evaluation and comparison purposes.
<b>ITB 35.1</b>	WBHIDCO will not recognize any sub-contractor or sub vendor for the whole or any part of the project and the contractor engaged through this present bidding process shall remain solely responsible for the complete work performance for the contracted work.

**General Manger (Engg.) -I  
WB HIDCO**

## **Scope of Works**

- a. Preparation of As Built drawing, dismantling of existing structure and clearing of site at the three (3) existing bus stands at
  - i. On Biswa Bangla Sarani in front of Coal Bhawan, Premise No-04 MAR, Plot No-AF-III, Action Area-1A, Newtown.
  - ii. On both sides of street No. 374, near Aliah University and Hajj House in Action Area IIA, New Town
- b. Geotechnical survey of the soil at the existing bus stand sites.
- c. Preparation of architectural drawing in close resemblance with the architectural concept drawing supplied with the bid documents.
- d. Getting the architectural view approved/vetted by the concerned authority of WBHIDCO Ltd.
- e. Preparation of detail engineering drawing matching the architectural concept drawing provided in the bid document, including the foundation drawing matching the soil investigation report and getting this vetted for structural safety by the GM Engineering I, WBHIDCO Ltd.
- f. Earthwork related to the construction, provided that additional excavated earth is to be dumped at a site within New Town, Kolkata, as directed by the Engineer in Charge (EIC)
- g. R.C.C. foundation work, structural works, steel structures with specialized steel structures at ground level (exposed RCC members should have finished surfaces).
- h. Roofing Works with approved ACP sheets bend to requisite radius and curvature.
- i. Floor finishing work with approved concrete stamping.
- j. All ICT components fitting and finishing with all necessary accessories and controlling systems following appropriate government regulations.
- k. All plumbing and sanitary work including fitting of fixtures of approved make and brand for supplying drinking water and for drainage with all fittings and connecting PHE Supply/drainage line.
- l. LED Display Units and other items for the job shall be installed all complete as per direction of EIC.
- m. Electrification work of all kind including wiring and fitting of all fixtures all complete with approved make as per direction of EIC.
- n. Procurement of all items and supplying them at the site of construction and getting the construction done to the satisfaction of the EIC

**Specifications**

(To be furnished by the bidder)

## **Drawings**

Enclosed are the indicative Drawings of the Architectural Concept.  
The Bidder has to keep these under consideration, while making its own architectural drawing and detail engineering drawings

### Notes on Instructions to Bidders

Letter of bid  
(To be printed on the letterhead of the bidder)

Date:

NieT No. and Date

To: The General Manager , Engineering I  
West Bengal Housing Infrastructure Development Corporation Limited  
(A Govt. of West Bengal Undertaking)  
HIDCO BHABAN, Premises No.35-1111,  
Biswa Bangla Sarani, 3rd Rotary,  
New Town, Kolkata-700156  
Telephone No. (033) 2324-6037 / 38,  
Fax: (033) 2324-3016  
www.wbhidcoltd.com

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including addenda issued in accordance with Instructions to Bidders (ITB 8).*[Insert the number and issuing date of each addendum]*;
- (b) We meet the eligibility requirements in accordance with ITB 4 and ITB 5;
- (c) We have no conflict of interest in accordance with ITB 4;
- (d) We offer to execute in conformity with the Bidding Documents the following Works:
  - o. Preparation of As Built drawing, dismantling of existing structure and clearing of site at the three (3) existing bus stands at
    - i. On Biswa Bangla Sarani in front of Coal Bhawan, Premise No-04 MAR,  
Plot No-AF-III, Action Area-1A, Newtown.
    - ii. On both sides of street No. 374, near Aliah University and Hajj House in Action Area IIA, New Town
  - p. Geotechnical survey of the soil at the existing bus stand sites.
  - q. Preparation of architectural drawing in close resemblance with the architectural concept drawing supplied with the bid documents.
  - r. Getting the architectural view approved/vetted by the concerned authority of WBHIDCO Ltd.
  - s. Preparation of detail engineering drawing matching the architectural concept

drawing provided in the bid document, including the foundation drawing matching the soil investigation report and getting this vetted for structural safety by the GM Engineering I, WBHIDCO Ltd.

- t. Earthwork related to the construction, provided that additional excavated earth is to be dumped at a site within New Town, Kolkata, as directed by the Engineer in Charge (EIC)
  - u. R.C.C. foundation work, structural works, steel structures with specialized steel structures at ground level (exposed RCC members should have finished surfaces).
  - v. Roofing Works with approved ACP sheets bend to requisite radius and curvature.
  - w. Floor finishing work with approved concrete stamping.
  - x. All ICT components fitting and finishing with all necessary accessories and controlling systems following appropriate government regulations.
  - y. All plumbing and sanitary work including fitting of fixtures of approved make and brand for supplying drinking water and for drainage with all fittings and connecting PHE Supply/drainage line.
  - z. LED Display Units and other items for the job shall be installed all complete as per direction of EIC.
  - aa. Electrification work of all kind including wiring and fitting of all fixtures all complete with approved make as per direction of EIC.
  - bb. Procurement of all items and supplying them at the site of construction and getting the construction done to the satisfaction of the EIC
- (e) Our Bid shall be valid for a period of 180 days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If our Bid is accepted, we commit to obtain a Performance Security in accordance with the Bidding Documents;
- (g) We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- (h) We understand that you are not bound to accept the lowest evaluated Bid or any other Bid that you may receive; and
- (i) We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of fraud and corruption.

Name of the Bidder *[insert name of the Bidder]*

Name of the person duly authorized to sign the Bid on behalf of the Bidder\* *[insert complete name of person duly authorized to sign the Bid]*

Title of the person signing the Bid *[insert complete title of the person signing the Bid]*

Signature of the person named above *[insert signature of person whose name and capacity are shown above]*

Date signed *[insert date of signing]* day of *[insert month]*, *[insert year]*

\*: Person signing the Bid shall have the power of attorney given by the Bidder to be attached with the Bid.

## **Schedules**

### **Technical Proposal**

- Site Organization
- Method Statement
- Mobilization Schedule
- Construction Schedule
- Safety Plan
- Personnel
- Equipment
- Architectural drawing for each of the three sites

## **Site Organization**

*[Insert Organization Information]*

## **Method Statement**

*[Insert Method of Statement]*

## **Mobilization Schedule**

*[Insert Mobilization Schedule]*

## **Construction Schedule**

*[Insert Construction Schedule]*

## **Safety Plan**

*[Insert Safety Plan]*

**Proposed Architectural Drawings for each of the three sites**

**Form ELI -1: Bidder Information Form**

Date: *[insert day, month, year]*

NleT No. : *[insert number]*

Page*[insert page number]*of *[insert total number]*pages

Bidder's legal name

*[insert full name]*

Bidder's actual or intended country of registration:

*[insert country of registration]*

Bidder's actual or intended year of incorporation:

*[insert year of incorporation]*

Bidder's legal address in country of registration:

*[insert street/ number/ town or city/ country]*

Bidder's authorized representative information

Name: *[insert full name]*

Address: *[inset street/ number/ town or city/ country]*

Telephone/Fax numbers: *[insert telephone/fax numbers, including country and city codes]*

E-mail address: *[insert E-mail address]*

1. Bidders shall attach copies of self-attested documents of

- Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITB 4.3.
- all Information, as sought for, in accordance with ITB 4.5.

2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

**Form CON: Historical Contract Non-Performance**

Date: *[insert day, month, year]*

Bidder's Legal Name: *[insert full name]*

Bidder's Party Legal Name: *[insert full name]*

NleT No. *[insert number]*

Page *[insert page number]* of *[insert total number]* pages

*[The following table shall be filled in for the Bidder]*

**1. History of Non-Performing Contracts**

<b>Non-Performing Contracts</b>			
<input type="checkbox"/> Contract non-performance did not occur since 1 <sup>st</sup> January 2017, in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.2.1.			
<input type="checkbox"/> Contract(s) not performed since 1 <sup>st</sup> January 2017, in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.2.1 is (are) indicated below:			
<b>Year</b>	<b>Non- performed portion of contract</b>	<b>Contract Identification</b>	<b>Total Contract Amount in INR</b>
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[insert complete contract name, number, and any other identification]</i> Name of Employer: <i>[insert full name]</i> Address of Employer: <i>[insert street/city/country]</i> Reason(s) for non-performance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>

**2. Pending Litigation**

**Not Applicable**

**3. Litigation History**

**NOT APPLICABLE**

**Form FIN -1: Financial Situation**

*[The following table shall be filled in for the Bidder]*

Date: *[insert day, month, year]*

Bidder's Legal Name: *[insert full name]*

NleT No. *[insert number]*

Page *[insert page number]* of *[insert total number]* page

**1. Financial data**

Type of Financial information in (currency)	Historic information for previous <i>[insert number]</i> years (amount in INR)				
	2016-17	2017-18	2018-19		
<b>Statement of Financial Position (Information from Balance Sheet)</b>					
Total Assets (TA)					
Total Liabilities (TL)					
Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
<b>Information from Income Statement</b>					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Profits After Taxes (PAT)					

**2. Financial documents**

The Bidder shall provide copies of the audited financial statements for 3 financial years (2016-17, 2017-18, 2018-19) pursuant Section III, Evaluation and Qualification Criteria Sub-Factor 2.3.1. The financial statements shall:

- (a) reflect the financial situation of the Bidder
- (b) be independently audited or certified in accordance with local legislation.
- (c) be complete, including all notes to the financial statements.
- (d) correspond to accounting periods already completed and audited.

Attached are copies of financial statements for the *[number of years]* years required above; and complying with the requirements.

**Form FIN -2: Average Annual Turnover**

*[The following table shall be filled in for the Bidder]*

Date: *[insert day, month, year]*

Bidder's Legal Name: *[insert full name]*

NleT No. *[insert number]*

Page *[insert page number]* of *[insert total number]* page

<b>Financial Year</b>	<b>Amount</b>
<i>[indicate year]</i>	<i>[insert amount in INR]</i>
<b>Average annual Turn Over*</b>	

\* Total INR for all years divided by the total number of years, in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.3.2.

**Form FIR -1: Financial Resources**

**NOT APPLICABLE**

**Form FIR -2: Current Contract Commitments**

NOT APPLICABLE

**Form EXP -1: General Construction Experience**

**NOT APPLICABLE**

**Form EXP -2(a): Specific Construction Experience**

*[The following table shall be filled in for contracts performed by the Bidder]*

Date: *[insert day, month, year]*

Bidder's Legal Name: *[insert full name]*

Bidder's Party Legal Name: *[insert full name]*

NleT No. *[insert number]*

Page *[insert page number]* of *[insert total number]* page

*[Fill out one (1) form per contract, in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.4.2(a).] Those to be mentioned only, where the bidder was the Prime contractor with single entity.*

<b>Contract of Similar Size and Nature</b>	
<b>Similar Contract No.</b>	<b>Information</b>
<i>[insert number] of [insert number of similar contracts required]</i>	
Contract Identification	<i>[insert contract name and reference identification number, if applicable]</i>
Award Date	<i>[insert day, month, year, e.g., 15 June, 2015]</i>
Completion Date	<i>[insert day, month, year, e.g., 03 October, 2017]</i>
Total Contract Amount in INR	<i>[insert total contract amount and currency]</i>
Employer's Name:	<i>[insert full name]</i>
Address:	<i>[indicate street / number / town or city / country]</i>
Telephone/fax number	<i>[insert telephone/fax numbers, including country and city area codes]</i>
E-mail:	<i>[insert E-mail address, if available]</i>

<b>Similar Contract No.</b> <i>[insert number] of [insert number of similar contracts required]</i>	<b>Information</b>
Description of the similarity in accordance with Sub-Factor 2.4.2(a) of Section III:	
1. Physical size of required works items	<i>[insert physical size of items]</i>
2. Complexity	<i>[insert description of complexity]</i>
3. Methods/Technology	<i>[insert specific aspects of the methods/technology involved in the contract]</i>
4. Other Characteristics	<i>[insert other characteristics as described in Section VI, Works Requirements]</i>

**Form EXP -2(b): Construction Experience in Key Activities**

*[The following table shall be filled in for Contracts performed by the Bidder]*

Date: *[insert day, month, year]*

Bidder's Legal Name: *[insert full name]*

Bidder's Party Legal Name: *[insert full name]*

Subcontractor's Legal Name *[insert full name]*

NleT No.: *[insert number]*

Page *[insert page number]* of *[insert total number]* pages

*[Fill out one (1) form per contract, in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.4.2(b)]*

1. Key Activity No (1): \_\_\_\_\_: *[insert brief description of the Activity, emphasizing its specificity]*

Total Quantity of Activity under the contract: \_\_\_\_\_

<b>Contract with Similar Key Activities</b>			
<b>Item</b>	<b>Information</b>		
Contract Identification	<i>[insert contract name and number, if applicable]</i>		
Award Date	<i>[insert day, month, year, e.g., 15 June, 2015]</i>		
Completion Date	<i>[insert day, month, year, e.g., 03 October, 2017]</i>		
Role in Contract	Prime Contractor with Single entity		
Total Contract Amount	<i>[insert total contract amount in INR]</i>		
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year <i>[Insert extent of participation indicating actual quantity of key activity successfully completed in the role performed]</i>	Total quantity in the contract (i)	Percentage participation (ii)	Actual Quantity Performed (i) x (ii)
Year 1			
Year 2			
Year 3			
Employer's Name:	<i>[insert full name]</i>		

Address:	<i>[indicate street / number / town or city / country]</i>
Telephone/fax number	<i>[insert telephone/fax numbers, including country and city area codes]</i>
E-mail:	<i>[insert E-mail address, if available]</i>

2. Activity No. (2) \_\_\_\_\_

3. Activity No. (3) \_\_\_\_\_

**Form ACK**

**Acknowledgement of Compliance with Guidelines for Procurement under Government of West Bengal**

*[Bidder shall submit it in form of an undertaking in Non-Judicial Stamp Paper of INR 10.00]*

A) I, *[insert name and position of authorized signatory]*, being duly authorized by *[insert name of Bidder]* (hereinafter referred to as the "Bidder") to execute this Acknowledgement of Compliance with Guidelines for Procurement under GoWB, hereby certify on behalf of the Bidder and myself that all information provided in the Bid submitted by the Bidder for *[insert NIT no and name of the Project/Scheme]* is true, correct and accurate to the best of the Bidder's and my knowledge and belief. I further certify, on behalf of the Bidder, that:

- (i) the Bid has been prepared and submitted in full compliance with the terms and conditions set forth in the Guidelines for Procurement under Government of West Bengal (hereinafter referred to as the "Guidelines"); and
- (ii) the Bidder has not, directly or indirectly, taken any action which is or constitutes a corrupt, fraudulent, collusive or coercive act or practice in violation of the Guidelines and is not subject to any conflict of interest as stipulated in the relevant section of the Guidelines.

*<If debarment for more than one year by the World Bank Group/ any employer under State/Central Government(s)/ Public Sector Undertakings is NOT imposed, use the following sentence B).>*

B) I certify that the Bidder has NOT been debarred by the *World Bank Group/ any employer under State/Central Government(s)/ Public Sector Undertakings* for more than one year since the date of issuance of Invitation for Bids.<sup>1</sup>

*<If debarment for more than one year by the World Bank Group/ any employer under State/Central Government(s)/ Public Sector Undertakings has been imposed BUT three (3) years have passed since the date of such debarment decision, use the following sentence B').>*

B') I certify that the Bidder has not been debarred by any agency *under State/Central Government(s)/ Public Sector Undertakings* for a period more than one year BUT that on the date of issuance of Invitation for Bids at least three (3) years had passed since the date of such debarment decision. Details of the debarment are as follows:

<b>Name of the debarred firm</b>	<b>Starting date of debarment</b>	<b>Ending date of debarment</b>	<b>Reason for debarment</b>

C) I certify, on behalf of the Bidder, that if selected to undertake services in connection with the Contract, the Bidder shall carry out such services in continuing compliance with the terms and conditions of the Guidelines.

D) I further certify, on behalf of the Bidder, that if the Bidder is requested, directly or indirectly, to engage in any corrupt or fraudulent action under any applicable law, such as the payment of a rebate, at any time during a process of public procurement, negotiations, execution or implementation of contract (including amendment thereof), the Bidder shall report all relevant facts regarding such

request to the WBHIDCO in a timely manner.

- E) The Bidder acknowledges and agrees that the reporting obligation stated above shall NOT in any way affect the Bidder's responsibilities, obligations or rights, under relevant laws, regulations, contracts, guidelines or otherwise, to disclose or report such request or other information to any other person(s) or to take any other action, required to or allowed to, be taken by the Bidder.
- F) If any of the statements made herein is subsequently proven to be untrue or incorrect based on facts subsequently determined, or if any of the warranties or covenants made herein is not complied with, the Bidder will accept, comply with, and not object to any remedies taken by the Employer and any sanctions imposed by or actions taken by WBHIDCO.

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**Authorized Signatory**

*[Insert name of signatory; title]*

**For and on behalf of** *[Insert name of the Bidder]*

Date

**Form of Bid Security**

REPLACED BY ONLINE PAYMENT

**FORMAT FOR POWER OF ATTORNEY FOR SIGNING BID**

(On a Stamp Paper of Rs. 100/- )

Know all men by these presents, we .....(Name and address of the registered office) do hereby constitute, appoint and authorize Mr./ Mr..... (Name and address of residence) who is presently employed with us and holding the position of ..... as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Bid for the Design and Construction of 3 (three) modern smart bus passenger shelters in New Town, Kolkata ,including signing and submission of all documents and providing information/responses to West Bengal Housing Infrastructure Development Corporation Limited (hereinafter referred to as WBHIDCO) representing us in all matters before WBHIDCO, and generally dealing with WBHIDCO in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Signature  
(Name, Title and Address)

I Accept

.....(Signature)

(Name Title and Address of the Attorney)