

Memo No.: 386/NKGSCL-11099/5/2020-CHRMN(NKGSCL)- NKGSCL

Date: 16/07/2020

Response to pre bid queries received against Notice Inviting E tender No.01/CEO/NKGSCL of 2020-2021

**HIRING OF AGENCY FOR ENCOURAGING THE USE OF CONTACTLESS MEANS OF
PAYMENT IN NEW TOWN KOLKATA**

Sl. No.	Subject	Pre bid query received	Response to pre bid query
1	Eligibility	Whether NGOs / Non profit organization (charitable orgs registered as Trust) with GST registration can apply?	May apply if all registration documents are available and otherwise matches the eligibility criteria.
2	Trade licence	In case of a Pvt. Ltd company with good working profile, if trade license is expired / not renewed due to lock down then Whether it would be a criterion for disqualification?	Have to produce valid trade licence of 2019-20 and application for trade licence for 2020-21
3	Earnest Money Deposit	In the tender document, it is stated that EMD amount of "Rs. 1 Lakh "will be converted into security deposit for the Selected entity. If org not selected, then EMD will be returned or not, this has not been mentioned in the document. Please clarify.	As a standard rule and practice, the EMD of unsuccessful bidders are refunded.
4	Proposal Submission	Is there any specific template for proposal submission? But in the tender document no specific template is given apart From Annexure 1 which is the declaration letter.	Kindly follow the directions in the e tender site. You have to upload documents at appropriate links. New Bidders are requested to go through the presentation meant for guiding them uploaded in the e tender site.
5	Experience Certificates	Regarding the experience details, certificate from competent authority has been asked. We in Social Development sector normally provide sanction letter/mail, MoU and project documentation	Please provide: 1) Consolidated Experience Certificate of eligible projects certified by a Chartered Accountant. Only such projects will be evaluated:

NEW TOWN KOLKATA GREEN SMART CITY CORPORATION LTD.

Regd. Office : "Utility Building", 5th Floor, Plot No. AI/154/1, Premises No. 09/1-0024, Action Area-1A

New Town, Kolkata - 700156

Telephone : (033) 2324 2276, Website : newtowngreencity.in



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		reports: will that hold good for technicalbid scoring?	2) Work Orders; 3) Copies of last milestone invoice.
6	Site Manager	The person mentioned as "Site manager" supposed to be fixed as per the Tender. if that person resigned from his / her position. then whether replacement against that person is permissible or not? We understand that site manager CV is the only cv to be shared currently. please correct	The person whose CV is submitted at the time of bid evaluation. cannot be replaced. In case of replacement during the course of the engagement. person with equal or higher qualification and experience may be considered subject to approval of client. The CV of the site manager is the only CV to be submitted at the time of bidding.
7	Turn over	Please refer General Terms and Conditions point No. 11. which is quoting that the intending tenderer has to have 50 Cr. Turnover . How much relevant it is when it is mentioned above 1 cr. Is the minimum threshold mentioned in eligibility section point C	Average Annual turnover of Rupees 1(one) Crore as on 31 March for FY 2016-17, 2017-18 and 2018-19 is the eligibility criteria. Reference to any other eligible turnover amount may kindly be ignored. A certificate from Chartered Accountant may be submitted to establish the Average Annual Turnover for the above mentioned Financial Years.
8	Cost	Are we going to submit the technical and financial bid together? If yes then what would be the process of understanding the total concept and is relevant by cost only? If not then what would be the split or which to submit with what?	Please follow the directions in the bid document as well as the norms of the e procurement portal. Both technical and financial proposals are to be submitted at appropriate sections.
9	Meaning	Appreciation of the work carries 10 point. now this appreciation has to be of what exactly. is it what we have quoted and if you have liked it basis on that appreciation? But without presentations what would be the point of evaluation? Or any letter from our old client which	'Appreciation of Work' means understanding of the 'Scope of Work' which will be judged from the technical presentation.

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		has to come in the form of the feedback letter?	
10	Last Leg	Last leg of the campaign is workshop, where all the participants would be from Target group and officials, so we wanted to understand the location which you intend to hold this gathering or workshop.	Location will be decided and provided by the client at appropriate stage of the project implementation.
11	Financial Bid Cap	Financial Bid does not have any cap so on what parameter the evaluation to be done? Is it the Idea, or coverage or objective fulfilment with relevant cost?	No cap or upper limit in financial proposal. Financial bid of Technically qualified bidders will be opened and the evaluation will be made on Combined Quality cum Cost Based System as described at Section F of the tender document, vide memo Number 310/NKGSCCL/ADMN-235/2020 date 11/06/2020 as uploaded in the e procurement portal
12	Mid Term Evaluation	Post Mid-term research can we change or improvise or revise our proposed plan?	Will be decided in the course of implementation by the client
13	Research	Analysis research questionnaire should be formulated on the basis of NKDA requirement?	The research questionnaires are to be approved by the client NKGSCCL.
14	Work Mode	Shall we work as consultant or entire end to end executor?	As an implementing consultant providing knowledge input and execution support as per the 'Scope of Work' mentioned in bidding documents.


Chief Technical Officer 16.07.2020

New Town Kolkata Green Smart City Corporation Ltd.

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