

Memo No. **542**/13012(14) /2/ 2021 – ENGG / Part IC

Date: 08 .12.2025

ADVERTISEMENT

Applications are invited from appropriate candidates for engagement on contractual basis for the following post in the office of the New Town Kolkata Green Smart City Corporation Limited (NKGSCCL), 1st Floor, New Town Kolkata Development Authority (NKDA) Bhavan, DG-13, Near Biswa Bangla Gate, Action Area-I, New Town Kolkata, PIN-700156:

Sl. No.	Name of Post	No. of Post	Qualification	Experience	Max. Age	Consolidated Remuneration
1	Public Engagement Officer (PEO)	01	Post-Graduate or equivalent level, preferably with focus on Mass Communication, Journalism, Social Work, Development Studies or related fields from recognized university or institute Engineering, Sustainable Development or a related field from a recognized University or Institute	<ul style="list-style-type: none"> • Minimum 5 years of professional experience with at least 3 years in the Government/ Development Sector • Experience of working on Waste Management projects will be an added advantage. • Ability to draft clearly and concisely, ideas and concepts in written and oral form; specific skills in writing press releases and articles/stories for print and electronic media. • Ability to synthesize diverse information and preparing high quality, professional and timely reports. • Self-driven with a high degree of responsiveness and pro activity • Excellent communication and interpersonal skills 	45 Years	Rs 40,000 per month (Negotiable)

Interested candidates may send their application along with detailed biodata with coloured photograph inserted in the document, via e-mail to ceonkgsccl@gmail.com and by hard copy addressed to the office of the undersigned latest by 5:30 p.m. on 31.12.2025. The candidate must satisfy the minimum educational qualification, experience required against the post and having good academic track record. The candidate applying for the post(s) should have an aptitude for hard work. The contractual engagement shall be for one-year subject to renewal on the basis of performance.

NEW TOWN KOLKATA GREEN SMART CITY CORPORATION LTD.

Regd. Office : 'Administrative Building', 1st Floor, Plot No. - DG/13

Premises No. - 04-3333, Action Area - ID, New Town, Kolkata - 700 156

CIN :- U93000WB2018SGC228590, Telephone No. : 033-3505-0020 • Website : newtowngreencity.in



Only Shortlisted candidates will be called for interview for which no TA/DA will be paid. List of shortlisted candidates with the date and venue of the interview will be published in the official website <https://www.newtowngreencity.in/> before the interview. The Authority reserves the rights to accept or reject any of the applications without assigning any reasons thereof.

Chief Executive Officer
New Town Kolkata Green Smart City Corporation Limited

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Copy forwarded for information, please:

1. Chief Executive Officer, NKDA
2. Executive Engineer (SWM), NKDA
3. Chief Technical Officer, NKGSCCL
4. Chief Finance Officer, NKDA
5. PA to Hon'ble Chairman, NKGSCCL

Chief Executive Officer
New Town Kolkata Green Smart City Corporation Limited

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